Rubbermaid®

Ventura™ Mailbox

Read instructions before proceeding with assembly. Check parts list to be sure all parts and hardware are included.

POSTAL PATRONS ARE REQUIRED TO CONTACT THE LOCAL POST OFFICE BEFORE INSTALLING THE MAILBOX TO ENSURE ITS CORRECT PLACEMENT AND HEIGHT FROM THE STREET. GENERALLY, MAILBOXES ARE INSTALLED AT A HEIGHT OF 41-45 INCHES FROM THE ROAD SURFACE TO INSIDE FLOOR OF THE MAILBOX AND ARE SET BACK 6-8 INCHES FROM THE FRONT FACE OF CURB OR ROAD EDGE TO THE MAILBOX DOOR.

TOOLS REQUIRED

- **Phillips Head Screwdriver**

PARTS INCLUDED:

1. **Decorative Ball Knob (1)**
2. **1/2" Screw (1)**
3. **Decorative Door Emblem (1)**

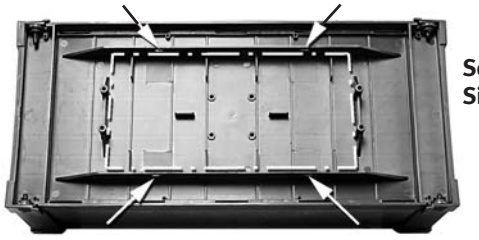
MAILBOX ASSEMBLY

STEP 1: Attach **Decorative Ball Knob** 1 to top of the Door using **1/2" Screw** 2.

STEP 2: To apply the **Decorative Door Emblem** 3 make sure that the area is clean and free of dust. Remove protective backer from **Decorative Door Emblem** 3 and press *firmly* into place in the center of the door oval. **Fig.1**

INTEGRATED MOUNTING BRACKET

Mounting Methods for Different Post Styles



Screw Through Sides

Mounting Board 3/4" x 12"x 6"

Screw Through Pilot Holes

4x4 Post Top Without Mounting Board

Screw Through Legs

4x4 Cross Arm

Fig. 1

POST OFFICE REQUIREMENTS FOR INSTALLATION OF RURAL MAILBOX

This mailbox must be located on the right-hand side of the road in the direction of travel of the rural carrier. The box must be placed to conform with state laws and highway regulations and must be accessible for delivery and collection of mail by the carrier without leaving the vehicle. Where box numbers are assigned, they must be painted or inscribed in contrasting color, neat letters, and numerals not less than one inch high on the side of box that is visible to the carrier as the box is approached or on the door if boxes are grouped. Where the use of street names and house numbers has been authorized, only the house number need be shown on the box. If the box is located on a street other than the one which the customer resides, the street name and house number will be inscribed on the box. In all instances, painting, inscribing, using a name-plate, or placing the owner's name on the box are optional. The post or support for the box should be of neat design, adequate size and strength, and must be designed to not represent effigies or caricatures that would tend to disparage or ridicule any person. It may be round, square, plain or ornamental. Advertising on boxes or supports is prohibited.

CUSTOMERS ARE REQUESTED TO CONTACT THE LOCAL POST OFFICE BEFORE ERECTING THE BOX TO ENSURE ITS CORRECT PLACEMENT AND HEIGHT AT THE STREET.

#MB370T Made In USA

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2008

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5 Year Limited Warranty

Warranty Applies to Model:
Ventura Mailbox: # MB 370T

This warranty applies to the mailbox and not to the post it has been mounted to where damage may occur from the installation process.

This warranty covers defects in materials and workmanship for the models listed above from the original date of purchase. During the warranty period, we will replace any part which in our opinion is defective, if the mailbox has not been subjected to tampering, vandalism, alteration, accidental damage after installation, roadside hazards, or improper use after delivery, damage from ultraviolet rays, and has not been repaired by anyone except us. Our obligation does not include the cost of transportation. We are not responsible for damage in transit, and claims for such damage should be presented to the carrier by the customer. This mailbox is not warranted against misuse, use in extreme temperature conditions, exposure to damaging chemicals, or use in a commercial operation.

WE MAKE NO WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF FITNESS OR MERCHANTABILITY EXCEPT AS EXPRESSLY SET FORTH ABOVE, WE SHALL NOT BE LIABLE FOR ANY ANTICIPATED OR LOST PROFITS, INCIDENTAL DAMAGES, CONSEQUENTAL DAMAGES, COSTS, TIME CHARGES OR OTHER LOSSES INCURRED IN CONNECTION WITH THE PURCHASE, INSTALLATION, REPAIR OR OPERATION OF THE MAILBOX, AND WE DO NOT AUTHORIZE ANYONE TO ASSUME FOR US ANY LIABILITY IN CONNECTION WITH THE MAILBOX OR ANY PART THEREOF.

For servicing under this warranty, return any defective part to the address listed below within 5 years from date of purchase.
Home Impressions • 420 Third Avenue NW • Hickory, NC 28601

Information & Assistance

Call our toll free customer service center for prompt attention to your questions about assembly, installation, replacement parts, or for faster service on returns.
We can take care of your needs right over the phone. If you are dissatisfied with your purchase Home Impressions can arrange to have your product refunded and picked up at no charge to you.
Product returns must be in original carton unassembled.

Customer Service Center
828-328-1142
Monday-Friday 9am-5pm EST

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